

## **OSHA Form 200 Post Injury/Illness Summaries**

In February, dealerships with 11 or more employees will be required to post a summary of the total number of job-related injuries and illnesses that occurred in 2000. This report is called OSHA Form 200.

Since 1972, employers have been required to post the annual totals for information contained on the right-hand portion of the OSHA Form 200, "Log and Summary of Occupational Injuries and Illnesses." This portion includes such information as the type, extent and outcome of the injury or illness. The form is designed to alert employees to possible hazards and should be displayed wherever employee notices are usually posted. Employees, former employees and their designated representatives, and OSHA officials may request to see the entire OSHA Form 200 for a business.

Dealerships with no injuries and illnesses in 2000 still must post the form with zeros listed on the total line. The person who prepares the annual summary also must certify that the totals are correct and sign the form.

Dealerships with 10 or fewer employees are exempt from federal OSHA injury and illness recordkeeping and posting requirements. However, exempt employers may still be selected by the Labor Department's Bureau of Labor Statistics to participate in an annual statistical survey. All employers covered by OSHA should continue to comply with pertinent safety and health standards, and must verbally report (within eight hours) to the nearest OSHA office with any accident that results in one or more fatalities, or in the hospitalization of three or more employees. To report accidents after hours, call toll-free at 800-321-OSHA.

Copies of the OSHA Form 200 are available from the Association office.